

# COLUMBIA FIRE DEPARTMENT

## Oath of Office ADM-009

### Standard Operating Guidelines Manual

**PURPOSE:** To establish a uniform Oath of Office for the Columbia Richland Fire Service.

**SCOPE:** This Policy shall apply to all uniformed employees of the Columbia Richland Fire Service.

#### **I EXECUTION:**

A All uniformed employees shall be sworn prior to the start of employment with the CRFS.

B. The Oath of Office shall be administered before an officer of the City authorized by law to administer such oaths.

C. The Oath of Office shall be in printed form with spaces provided for the signatures of the sworn employee and the administering officer. The date of the Oath shall also be affixed.

#### **II OATH OF OFFICE:**

The format of the Oath of Office, as attached, shall be maintained in the Standard Operating Guideline Manual and amended as needed.

#### **FIRE DEPARTMENT CITY OF COLUMBIA, SOUTH CAROLINA OATH OF OFFICE**

I, \_\_\_\_\_, do solemnly swear, or affirm, that I will properly

perform the duties of the office of \_\_\_\_\_, in and for the City of Columbia, to

the best of my knowledge, skill and ability.

SIGNATURE \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY  
OF \_\_\_\_\_

Acknowledged before me this date \_\_\_\_\_  
(Month/Day/Year)

NOTARY NAME \_\_\_\_\_ My Commission  
Expires \_\_\_\_\_