



COLUMBIA FIRE DEPARTMENT

STANDARD OPERATING GUIDELINE VOL-004
Fire Firefighter Auxiliary

EFFECTIVE: April 7, 2003

ISSUED BY: J.D. Jansen Jr., Chief
of Department

RECINDS: No previous policy

SCOPE: This policy applies to all Richland County Volunteer Firefighters.

PURPOSE: The purpose of this SOG is to establish guidelines that pertain to the duties of the Firefighter Auxiliary.

I. GOAL

- A. To support the firefighters of the District Station by providing assistance during times of special needs (i.e., station special events, assisting in firefighter rehabilitation on the fire ground, etc.)

II MEMBERSHIP

- A. Spouse (male or female) or relative of any firefighter assigned to this department may belong to the Firefighter Auxiliary. Active members of the department are not permitted to belong to the Firefighter Auxiliary.
- B. The Firefighter Auxiliary will select a President, Vice President, and Secretary of treasurer to conduct their business activities.

III MEETINGS

- A. The Firefighter Auxiliary will select a time and place to meet for the purpose of conducting Auxiliary business, as they deem necessary.

- B. The Firefighter Auxiliary will conduct its business independently from the department affairs.

IV LIAISON

- A. The Assistant District Chief will act as a liaison between the Firefighter Auxiliary and the department members. Will not be able to fight fires or ride Apparatus.
- B. The Firefighter Auxiliary President will act as a liaison between the department members and the Firefighter Auxiliary.
- C. Members of the Firefighter Auxiliary will not be allowed to attend/participate in any meeting of the department where department business will be discussed. This does not apply to special events, award banquets and/or meetings where they are specifically invited. If specifically invited to attend a meeting of the department, members of the Firefighter Auxiliary will be expected to leave after conducting their specific business.