



CITY OF COLUMBIA
CITY COUNCIL MEETING / ZONING PUBLIC HEARING AGENDA
TUESDAY, NOVEMBER 18, 2014 - 6:00 P.M.
CITY HALL - 1737 MAIN STREET
COUNCIL CHAMBERS - 3RD FLOOR

Prior to entering the meeting please turn all electronic communication devices to the silent, vibrate or off position. All presenters are asked to speak directly into the microphone for recording purposes.

The Columbia City Council will conduct a Council Meeting at 6:00 p.m. and a Zoning Public Hearing at 7:00 p.m. on Tuesday, November 18, 2014 at City Hall, 1737 Main Street, Columbia, South Carolina.

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION – Chaplain Byron Powers, Columbia Police Department

ADOPTION OF THE AGENDA

PUBLIC INPUT RELATED TO AGENDA ITEMS

APPROVAL OF MINUTES

1. Meeting Minutes of [October 7, 2014 Work Session](#) and [October 21, 2014 Work Session and Council Meeting](#)

PRESENTATIONS

2. [Introduction of the November 2014 Employee of the Month \(Mr. Dameion Dawson, Deputy Fire Marshal\)](#) – Mr. Aubrey Jenkins, Columbia Fire Chief
3. [Homeless Helping Homeless Day Proclamation](#) – The Honorable Tameika Isaac Devine and Ms. Lorene Vining, Treasurer for Homeless Helping Homeless
4. Small Business Saturday Proclamation – The Honorable Mayor Stephen K. Benjamin
5. [Cornbread Classic Day Proclamation](#) – Ms. Marilyn Hemingway, Membership Coordinator for the North Columbia Business Association

PUBLIC HEARING ON RESIDENTIAL PERMIT PARKING DISTRICTS

RESOLUTION

6. [Resolution No.: R-2014-107](#) – Designating the 500 block of Santee Avenue and the 2000 block of Wheat Street in the Wales Garden Neighborhood as Residential Parking Permit Districts pursuant to the City of Columbia Code of Ordinances, Chapter 12, Division 3, Residential Permit Parking Districts

CONSENT AGENDA

Council is asked to approve the **Consent Agenda Items 7 through 20**.

CONSIDERATION OF BIDS and AGREEMENTS

7. Council is asked to approve the [Purchase of Thirty-three \(33\) Light Bars and Sirens for the Police Department](#), as requested by the Fleet Services Division. Award to Campbell-Brown, Inc., using the WSCA-NASPO Contract in the amount of \$50,623.77. This vendor is located in Greenville, SC. *Funding Source: Capital Replacement/Small Hand Tools/Others Equipment; 6308972-623100 – **Note:** The original budgeted amount for this purchase is \$50,623.77. **Purchasing Agent Comments:** The Western States Cooperative Alliance (WSCA) is a cooperative joined by the State of South Carolina to assist with state contract purchases. Based on my prior experience with purchasing off WSCA contracts and from working with members of the National Association of State Procurement Officers (NASPO), I am confident that this strong alliance will be highly beneficial as another option for increased bulk/volume buying power and discounted pricing for the public sector.*
8. Council is asked to approve the [Purchase of Three \(3\) Chevrolet Caprice Patrol Vehicles](#), as requested by the Police Department. Award to Love Chevrolet, using the SC State Contract in the amount of \$84,420.00. This vendor is located in Columbia, SC. *Funding Source: Police Operations-Auto, Trucks, Heavy Equipment Capital; 1012403-658500 – **Note:** The original budgeted amount for this purchase is \$84,420.00.*
9. Council is asked to approve the [Purchase of Thirty-three \(33\) Chevrolet Caprice Patrol Vehicles for the Police Department](#), as requested by the Fleet Services Division. Award to Love Chevrolet, using the SC State Contract in the amount of \$928,620.00. This vendor is located in Columbia, SC. *Funding Source: Capital Replacement-Auto, Trucks, Heavy Equipment Capital; 6308972-658500 – **Note:** The original budgeted amount for this purchase is \$1,002,909.00. This purchase is part of the annual replacement schedule.*

10. Council is asked to approve the [Purchase of Three-thousand \(3,000\) Curb Stop Locking Device Units](#), as requested by the Water Distribution Division. Award to R. Giglio and Associates in the amount of \$70,184.00. This vendor is located in Auburn, AL. *Funding Source: Water Distribution and Maintenance; 5516203-623100 – Note: The original budgeted amount for this purchase is \$70,184.00.*
11. Council is asked to approve an [Agreement for Professional Services for Water Tank Repainting and Maintenance](#), as requested by the Utilities and Engineering Department. Award to Utility Service Company in an amount not to exceed \$100,985.00. This vendor is located in Perry, GA. *Funding Source: Water Plants Operations Budget; 5516210-638305 – Note: Sub-consulting services will be provided by Bullins Painting, Swink Painting and Nordic Tank & Tower at 30% of the contract value. The original budgeted amount for this project is \$100,985.00.*
12. Council is asked to approve [Project SD8408; Retaining Wall Replacement at 914 West Confederate Avenue](#), as requested by the Utilities and Engineering Department. Award to Shady Grove Construction, the lowest responsive and responsible bidder in the amount of \$92,114.00 with a project contingency of \$9,866.00 for a total amount of \$101,980.00. This vendor is located in Irmo, SC. *Funding and Supplement Source: Storm Water Maintenance & Improvements; 5549999-SD840801-658650 – Note: The wall has deteriorated and needs to be repaired to help save residential property lots. The original budgeted amount for this project is \$150,000.00.*
13. Council is asked to approve [Contract Amendment #3 for Project SS7116](#) for Evaluation and Design Services at the West Columbia and Saluda River Pumping Stations, as requested by Utilities and Engineering. Award to Brown & Caldwell, a non-DBE firm in an amount not to exceed \$110,140.00. This vendor is located in Columbia, SC. *Funding Source: 55116205-SS7116-638505 – Note: This is a Mentor Protégé Program Project and Chao & Associates (Protégé) located in Columbia, SC will provide engineering services, geo-technical services and assistance in collecting information for the Computerized Maintenance Management System (CMMS) at 20.4% of the contract value. The original budgeted amount for this project is \$110,140.00. This project is associated with the Clean Water 2020 Program.*
14. Council is asked to approve a [Scope of Work for the Instrumentation and SCADA System Maintenance Services](#), as requested by the Metro Wastewater Treatment Plant. Award to MR Systems in an amount not to exceed \$292,153.00. This vendor is located in Norcross, GA. *Funding Source: Utilities Metro Wastewater Plant-Maintenance and Service Contract; 5516208-638200 – Note: This contract will be for 18 months ending June 30, 2016, which includes the HACH comprehensive service plan and contingency allowance. The original budgeted amount is \$600,000.00. This project is associated with the Clean Water 2020 Program.*

15. Council is asked to approve [Projects WM4292, WM4293, WM4296 and WM4308; Contract at Various Locations for Water Main Breaks and the Enhancement of Water Services](#), as requested by the Utilities and Engineering Department. Award to Shady Grove Construction, the lowest responsive and responsible bidder in the amount of \$155,071.78 with a project contingency of \$17,000.00 for a total amount of \$172,071.78. This vendor is located in Irmo, SC. *Funding and Supplement Source: Water Improvement Fund; 5529999-658650-WM429201 – **Note:** This is a Mentor Protégé Program Project and 3G Construction (Protégé) located in Hopkins, SC is implementing 20% (\$31,312) of the contract value. The original budgeted amount for this project is \$172,100.00. This project is associated with the Clean Water 2020 Program.*

16. Council is asked to approve [Project SD8186; Storm Drainage Improvements at Leitner Road](#), as requested by the Utilities and Engineering Department. Award to LAD Corporation of West Columbia, the lowest responsive and responsible bidder in the amount of \$145,149.00. This vendor is located in West Columbia, SC. *Funding and Supplement Source: Storm Drain Capital Improvement Fund; 5529999-658650/SD818601-658650 – **Note:** This is a Mentor Protégé Program Project and Lexington Earthworks (Protégé) located in Gaston, SC is implementing 20% (\$29,030) of the contract value. This project consists of constructing new storm drain pipes with associated catch basins, junction boxes and grading of disturbed areas to drain newly constructed drop inlets. The original budgeted amount for this project is \$135,000; additional funding in the amount of \$25,000 will be coming from the Emergency Stormwater Maintenance Improvements Fund; SD8398.*

17. Council is asked to approve an [Agreement for Consulting Services to perform a Water and Sewer Rate Study](#), as requested by Utilities and Engineering. Award to Black and Veatch Corporation in an amount not to exceed \$199,158.00. This vendor is located in Columbia, SC. *Funding Source: 55111706-638305 – **Note:** The consultant will provide recommendations on revenue requirements and rate determinants, costs of service allocations, user rates and charges, capital financing, impact fees and tap fees to include making recommendations for improvements to the current cost allocation model. Atlantic South Consulting Services, a Minority Business Enterprise located in Columbia, SC will provide sub-consulting services at 5.2% of the contract value. The original budgeted amount for this project is \$200,000.00.*

18. Council is asked to approve an [Agreement for the Metro Gap Analysis \(Strategic Planning Tool\) Implementation Plan](#), as requested by the Utilities and Engineering Department. Award to Atlantic South Consulting in an amount not to exceed \$500,000.00. This vendor is located in Columbia, SC. *Funding Source: Sanitary Sewer Operating Budget; 5516208-SS7300-638300 – **Note:** This is a Protégé Led Project and Atlantic South Consulting Services, a Minority Business Enterprise located in Columbia, SC will receive 70% of the contract value. EMA located in Saint Paul, MN will receive 30% of the contract value. CDM Smith will provide mentoring services as provided through its Consent Decree Program Management Contract dated August 21, 2012 at no additional cost to this project. The original budgeted amount for this project is \$500,000.00. This project is associated with the Clean Water 2020 Program.*

ORDINANCES – SECOND READING

19. [Ordinance No.: 2014-097](#) – Granting an encroachment to Frederick Ronald Dennis for installation and maintenance of a brick and mortar retaining wall and sidewalk/drainage area within the right of way area of the 800 block of Albion Road adjacent to 819 Albion Road, Richland County TMS #13808-01-01 – *First reading approval was given on October 21, 2014.*

EVENT RESOLUTIONS

20. [Resolution No.: R-2014-109](#) – Amending Resolution No.: R-2014-060 Authorizing consumption of beer and wine only at HolidayFest – *This event will be held on Saturday, December 6, 2014.*

END CONSENT AGENDA

7:00 P.M. ZONING PUBLIC HEARING

TEXT AMENDMENT – FIRST READING

21. [Create §17-297 and Amend §258, Table of Permitted Uses](#), to clearly define convenience stores, and to permit the use with a special exception.

Proposal: Create §17-297, Convenience stores, to define the category and conditions to permit the use with a Special Exception. Amend §258, Table of Permitted Uses to add category as a special exception requirement and to identify the section as 17-297.

Applicant: Councilman Sam Davis
PC Recommendation: Approve with Conditions (5-2), 10/06/14
Staff Recommendation: Approve

[Ordinance No.: 2014-102](#) – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning_ Article III, Zoning, Division 8, District Descriptions; Use and Dimensional Regulations to add Sec. 17-297 Convenience Stores

22. [Amend §17-321 \(Private Dormitory\) and §17-258 Table of Permitted Uses](#) to permit the use and reduce the spacing requirements in the C-3 zoning district.

Proposal: Amend Chapter 17, Article III, Division 9, §17-321 (Private Dormitory) to permit the private dormitory use with conditions in the C-3 zoning district, and to modify certain specific criteria therein.

Applicant: Mayor Stephen K. Benjamin
PC Recommendation: Approve (7-0), 10/06/14
Staff Recommendation: Approve

[Ordinance No.: 2014-103](#) - Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, Planning, Land Development and Zoning, Article III, Zoning, Division 9, Supplementary District Regulations, Sec. 17-321 Private dormitory

ANNEXATION WITH MAP AMENDMENT – FIRST READING

23. [1509 Aralia Drive](#), TMS#13705-15-04; request to annex and zone the properties RS-3 (Single Family Residential). The property is zoned RS-HD (Residential, Single-Family – High Density) in Richland County.

Council District: 3
Proposal: Annex and zone properties RS-3; contiguous; Primary Annexation Area

Applicant: Mary H. Lucas
PC Recommendation: Approve (6-0); 05/05/14
Staff Recommendation: Approve

[Ordinance No.: 2014-073](#) – Annexing 1509 Aralia Drive, Richland County TMS #13705-15-04

24. [3403 Lyles Street](#), TMS#09107-13-08; request to annex and zone the properties RG-2, -DP (General Residential District, Design Preservation Overlay). The property is zoned RM-HD (Residential, Multi-Family – High Density) in Richland County.

Council District: 1
Proposal: Annex and zone properties RG-2 –DP; contiguous; Donut Hole Annexation Area

Applicant: Emily Lucero
PC Recommendation: Approve (6-0); 06/02/14
Staff Recommendation: Approve

[Ordinance No.: 2014-074](#) – Annexing 3403 Lyles Street, Richland County TMS #09107-13-08

25. [O Colony Forest Drive & N/S Beltline Boulevard](#), TMS# 11610-01-02 & 11605-06-06; request to annex and zone the properties RG-2 (General Residential District). The property is zoned RU (Rural District) in Richland County.
- Council District: 2
- Proposal: Annex and zone properties RG-2; contiguous; Donut Hole
- Applicant: TN Development Corporation
- PC Recommendation: Approve (7-0); 08/04/14
- Staff Recommendation: Approve

[Ordinance No.: 2014-111](#) – Annexing O Colony Forest Drive and N/S Beltline Boulevard, Richland County TMS #11610-01-02 and 11605-06-06

26. [National Guard Road](#), TMS#11100-01-04; request to annex and zone the properties M-1 (Light Industrial). The property is zoned M-I (Light Industrial) in Richland County.
- Council District: 3
- Proposal: Annex and zone properties M-1; contiguous; Primary
- Applicant: Donald E. Lovett, Practice Field, LLC
- PC Recommendation: Approve (6-0); 08/04/14
- Staff Recommendation: Approve

[Ordinance 2014-112](#) – Annexing 25.74 acres, National Guard Road, Richland County TMS #11100-01-04

27. [6904 Welborn Road](#), TMS#19203-03-04; request to annex and zone the properties RS-1 (Single Family Residential District). The property is zoned RS-LD (Residential, Single Family, Low Density) in Richland County.
- Council District: 4
- Proposal: Annex and zone properties RS-1; contiguous; Primary
- Applicant: Dayal Estates, LLC
- PC Recommendation: Approve (7-0); 08/04/14
- Staff Recommendation: Approve

[Ordinance No.: 2014-113](#) – Annexing 6904 Welborn Road, Richland County TMS #19203-03-04

28. [6809 Welborn Road](#), TMS#19203-02-09; request to annex and zone the properties RS-1 (Single Family Residential District). The property is zoned RS-LD (Residential, Single Family, Low Density) in Richland County.
Council District: 4
Proposal: Annex and zone properties RS-1; contiguous; Primary
Applicant: Hazel Williams
PC Recommendation: Approve (7-0); 09/08/14
Staff Recommendation: Approve

[Ordinance No.: 2014-114](#) – Annexing 6809 Welborn Road, Richland County TMS #19203-02-09

29. [E/S Williams Street](#), TMS#08816-09-12; request to annex and zone the properties RG2 (General Residential District). The property is zoned HI (Heavy Industrial) in Richland County.
Council District: 2
Proposal: Annex and zone properties RG-2; contiguous; Primary
Applicant: Granby Project Owner, LLC
PC Recommendation: Approve (7-0); 09/08/14
Staff Recommendation: Approve

[Ordinance No.: 2014-115](#) – Annexing 0.4880 acre E/S Williams Street, Richland County TMS #08816-09-12

30. [1424 Atlas Street](#), TMS# 16305-02-08; request to annex and zone the property M-2 (Heavy Industrial). The property is zoned HI (Heavy Industrial) in Richland County.
Council District: 3
Proposal: Annex and zone properties M-2; contiguous; Primary
Applicant: Atlas Properties, LLC
PC Recommendation: Approve (7-0); 10/06/14
Staff Recommendation: Approve

[Ordinance No.: 2014-116](#) – Annexing 1424 Atlas Road, Richland County TMS #16305-02-08

31. [2790 Shop Road](#), TMS#16200-04-40; request recommendation concerning application to annex and apply an interim zoning district of M-1 (Light Industrial). The property is zoned M-1 (Light Industrial) in Richland County.
- Council District: 3
Proposal: Annex and zone properties M-1; contiguous;
Secondary
Applicant: RE/SG Columbia, LLC
PC Recommendation: Approve (5-0); 11/03/14
Staff Recommendation: Approve

[Ordinance No.: 2014-117](#) – Annexing 2790 Shop Road, Richland County TMS #16200-04-40

MAP AMENDMENT – FIRST READING

32. [2127 Park Street](#), TMS# 09012-11-06; request to rezone from RG-2, -DP (General Residential District, Design Preservation Overlay) to C-1, -DP (Office and Institutional, Design Preservation Overlay).
- Council District: 1
Proposal: Rezone parcel from RG-2, -DP zoning to C-1, -DP
Applicant: Deon O’Neil
PC Recommendation: Approve (6-0), 09/08/14
Staff Recommendation: Approve
33. [2411 Two Notch Road](#), TMS#11511-11-03; request to rezone from C-3, RG-1 (Split General Commercial, General Residential) to C-2 (Neighborhood Commercial).
- Council District: 2
Proposal: Rezone parcel from C-3, RG-1 zoning to C-2
Applicant: Rebecca Jacobson, MPH, The Family Shelter, Inc.
PC Recommendation: Approve (7-0), 09/08/14
Staff Recommendation: Approve

END ZONING PUBLIC HEARING

ORDINANCE – FIRST READING

34. [Ordinance No.: 2014-119](#) – Granting an encroachment to CenturyLink Communications, Inc. for installation and maintenance of conduit and fiber optic cable within the right of way area of the 300 block of Lincoln, 900 and 1000 blocks of Catawba, 200 block Park Street and 1000 block of Whaley Street, Richland County TMS No.: 08914-17-01, 08913-05-05, 08913-05-03, 08914-08-09, 08914-08-07, 11301-01-01 and 11301-02-06 adjacent to 1000 Catawba Street, Richland County TMS No.: 11301-02-01

35. [Ordinance No.: 2014-093](#) – Granting an encroachment to Robert A. Koons and Nancy R. Koons for removal and replacement of a tree, relocation of existing sidewalk and curbing; construction and maintenance of new sidewalk and curbing, driveway, pavers, landscaping and irrigation system within the right of way area of the 1000 block of Gregg Street adjacent to 1026 Gregg Street, Richland County TMS #11405-14-17
36. [Ordinance No.: 2014-096](#) – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, Permit, indemnification and insurance requirements for work affecting streets or other public property (c) Contractors working for city
37. [Ordinance No.: 2014-100](#) – Authorizing the City Manager to execute a Partial Release of Right of Reverter by the City of Columbia to allow for the transfer of approximately 0.014 acre (597 square feet) along Rosewood Drive and Bluff Road to the South Carolina Department of Transportation
38. [Ordinance No.: 2014-106](#) – Repealing Ordinance No.: 2014-077 Authorizing the City Manager to execute an Agreement between the City of Columbia and Multicon Development Company for the Devine Street Parking Garage and authorizing the City Manager to execute Party Wall Agreements and Easements for Public Pedestrian, Bicycle and Emergency Vehicle Access as Contemplated in the Agreement
39. [Ordinance No.: 2014-110](#) – Granting an encroachment to Landtech Holdings, LLC for installation and maintenance of a concrete sidewalk, driveway, curb, gutter and asphalt parking area within the right of way area of the 500 block of Lady Street adjacent to 522 Lady Street
40. [Ordinance No.: 2014-120](#) – Authorizing the City Manager to sign a Waiver of the Notice Provision contained in the Easement Agreement dated March 22, 2006 between the City of Columbia and Capitol Places I, LLC for property known as 1504 Main Street, Richland County TMS No.: 09014-09-17 and authorize the City Manager to execute a Deed to the property described in the Easement Agreement pursuant to the Purchase Option contained therein *Note: This is for the Kress Building.*
41. [Ordinance No.: 2014-121](#) – Authorizing the City Manager to execute a Lease between the City of Columbia and Cornerstone Baptist Church for lease of an approximately 34,718 square feet (0. 797 acres) portion of the Heyward Street Right of Way located adjacent to 101 Wayne Street between Olympia Avenue and Parker Street for use as a parking area for church functions

42. [Ordinance No.: 2014-122](#) – Authorizing the City of Columbia, South Carolina, to Execute and Deliver and Equipment Lease Purchase Agreement in the amount of not exceeding \$9,000,000 between the City and the Lessor thereof to defray the cost of acquiring certain equipment; and other matters relating thereto
43. [Ordinance No.: 2014-123](#) – Consenting to the Inclusion of Property in a Multi-County Industrial/Business Park (Project Peak Blue Atlantic Columbia, LLC, Parcel 1, Parcel 2 and Parcel 3, Richland County TMS #11406-13-01, Richland County TMS #11406-13-02, Richland County TMS # 11406-13-03 and Richland County TMS # 11406-13-04, Harden Street, Gervais Street, Laurens Street and Lady Street)

RESOLUTIONS

44. [Resolution No.: R-2014-093](#) – Authorizing Condemnation for Easement Acquisition for Sanitary Sewer Force Main from Millcreek Pump Station along Bluff Road to the Metro Wastewater Treatment Plant for CIP Project #SS6764-02 along 4523 Bluff Road, Identified as Richland County TMS# 13416-02-04; CF# 250-324 – *This item was withdrawn from the agenda on October 21, 2014.*
45. [Resolution No.: R-2014-099](#) – Authorizing the City Manager and Chief of the Fire Department to execute an Intergovernmental Agreement between Richland County and the City of Columbia for the Columbia and Richland Fire Department and Richland County Utilities utilization of Fire Hydrants on the Hopkins Water System
46. [Resolution No.: R-2014-113](#) – Approving the sale by the Columbia Development Corporation of the Palmetto Compress and Warehouse Company Building located at 617 Devine Street, Richland County TMS #08915-13-03 to 612 Devine Street Associates, LLC and authorizing the City Manager to execute an Agreement between the City of Columbia and 612 Devine Street Associates, LLC
47. [Resolution No.: R-2014-114](#) - To Explore the Feasibility of Passenger Rail and the Establishment of Priorities for Investment in High-Capacity transit Along the I-77 Corridor

APPOINTMENTS

48. [Board of Zoning Appeals Form Based Codes](#)
Council is asked to approve the appointment of five (5) individuals with staggered terms to the Board of Zoning Appeals for Form Based Codes.
49. [Columbia Housing Authority](#)
Council is asked to approve the appointment of two (2) individuals to the Columbia Housing Authority Board of Commissioners.

50. [Planning Commission](#)
 Council is asked to approve the appointment of one (1) individual to the Planning Commission.

CITY COUNCIL COMMITTEE REPORTS/REFERRALS

Members of Council are asked to provide committee reports and/or present motions to refer specific matters to a Council Committee at this time.

51. Environment and Infrastructure [October 28, 2014 Report](#)
 52. Public Safety Committee [October 28, 2014 Report](#)

APPEARANCE OF THE PUBLIC

Meeting Dates	Type of Meeting	Meeting Times
November 18, 2014	Work Session	2:00 p.m.
	<i>City Hall – 1737 Main Street – 2nd Floor Conference Room</i>	
	Council Meeting	6:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers</i>	
December 2, 2014	Zoning Public Hearing	7:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers</i>	
	Work Session	2:00 p.m.
	<i>City Hall – 1737 Main Street – 2nd Floor Conference Room</i>	
December 16, 2014	Council Meeting	6:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers</i>	
	Work Session	2:00 p.m.
	<i>City Hall – 1737 Main Street – 2nd Floor Conference Room</i>	
	Council Meeting	6:00 p.m.
	<i>City Hall – 1737 Main Street – Council Chambers</i>	

In accordance with Ordinance No.: 2004-094 – Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, to add VI, Lobbyist, Sec. 2-302. (a) Any person who acts as a lobbyist must within fifteen days of being employed or retained as a lobbyist, register with the city clerk. (b) The registration must be in a form approved by the city council that includes only the name and business address of the lobbyist, the name and business address of the person or entity that compensates the lobbyist and the issue or matter for which the lobbyist has been retained. A separate form shall be submitted for each issue or matter and each person or entity who compensates the lobbyist. (c) Any lobbyist who is employed by the city or has contracts with the city must seek approval by city council to be a lobbyist for other clients so long as he is employed or under contract. To obtain a Lobbyist Registration Form please contact the Office of the City Clerk at (803) 545.3045 or send your