



# PROPERTY OWNER FORMS

Notice to Property Owners

## *Application for Substantial Damage/Substantial Improvement Review*

Tax Appraisers Folio #: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

City and Zip Code: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

Co-Owner's Name: \_\_\_\_\_

Co-Owner's Mailing Address: \_\_\_\_\_

Co-Owner's Phone Number: \_\_\_\_\_

FIRM Panel # \_\_\_\_\_ Flood Zone: \_\_\_\_\_ BFE: \_\_\_\_\_

Pre-Storm Elevation: \_\_\_\_\_ MSL NGVD NAVD

I am attaching an appraisal report of my property, or Initials \_\_\_\_\_

I am not submitting an appraisal report of my property and I accept the community's  
Estimated Market Value. Initials \_\_\_\_\_

I also accept the attached estimated cost of construction as a fair cost  
of the repair/improvement for my home. Initials \_\_\_\_\_

Signatures:

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Owner: \_\_\_\_\_ Date: \_\_\_\_\_



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## Owner Substantial Damage/Substantial Improvement REPAIR/RECONSTRUCTION AFFIDAVIT

Permit Number: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

(Check one or both, as applicable)

I hereby attest to the fact that the repairs/reconstruction and/or remodeling list submitted for *Substantial Damage Review* by my contractor are all the damages sustained by this structure and that all other additions and improvements, or repairs proposed on the subject property are included in this estimate. No other contractor has made any repairs, reconstruction, additions, or remodeling not included in the attached list.

I hereby attest to the fact that the repairs, additions, rehabilitations, reconstructions and/or remodeling list submitted for *Substantial Improvement Review* by my contractor are all of the improvements that will be done to the existing structure and that all other additions, improvements, or repairs on the subject property are included in this estimate. No other contractor has made any repairs, reconstruction, additions, or remodeling not included in the attached list.

I understand that I am subject to enforcement actions and/or fines if inspection of the property reveals that I have made repairs NOT INCLUDED ON THE ATTACHED LIST OF REPAIRS to MY HOME or that I have included non-conforming or illegal structures/additions, to the existing structure without having presented any plans for such additions. I understand that any permit issued by this jurisdiction pursuant to this affidavit does not authorize the reconstruction, repair, or maintenance of any illegal additions, fences, sheds, or non-conforming uses of structures on the subject property.

Signature of Owner \_\_\_\_\_ Signature of Co-Owner \_\_\_\_\_

State of South Carolina County of \_\_\_\_\_

Before me this day personally appeared \_\_\_\_\_ and \_\_\_\_\_ (Print) personally appeared before me, each of whom, being by me duly sworn deposes, stated that he has signed, read, understands and agrees to comply with all the aforementioned conditions of this affidavit.

\_\_\_\_\_  
Notary Signature

My Commission expires: \_\_\_\_\_